



St. Helen's Catholic Primary School
Ysgol Gynradd Gatholig Santes Helen

St. Helen's Catholic Primary School

Learning Continuity Plan

2020-2021



'Together we Believe † Achieve and Succeed'

'Gyda'n Gilydd Credwn † Chyflawnwn a Llwyddwn'

Introduction

Welsh Government guidance states that as we begin to think about learning and teaching for the next school year, schools should consider, “a blend of ‘in school’ and ‘out of school’ learning driven by a single curriculum: learners should not expect or experience two parallel curriculums, but practitioners will need to think how learning outside the classroom supports the valuable and limited contact time.”

United Nations Convention on the Rights of the Child

Whether the children are in school or at home:

- Article 28: Every child has the right to a good quality education.
- Article 29: Your education should help you use and develop your talents and abilities. It should help you to live peacefully, protect the environment and respect other people
- Article 23: You have the right to special education and care if you have a disability, so that you can live a full life.

Our Curriculum Vision

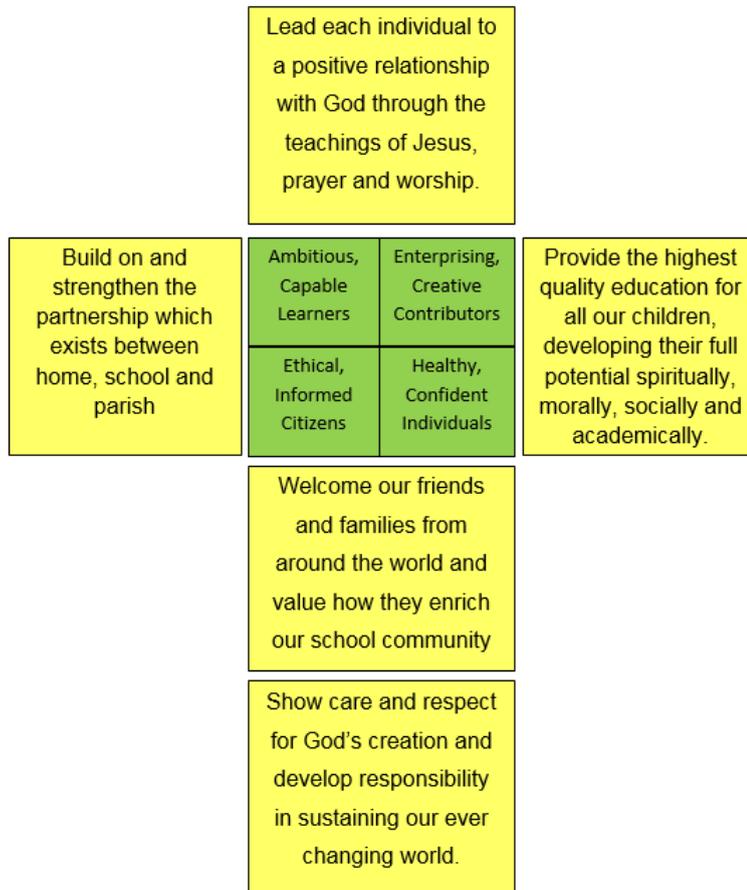
‘Together we Believe † Achieve and Succeed’
‘Gyda’n Gilydd Credwn † Chyflawnwn a Llwyddwn’

Our children are at the heart of everything we do. We aim to create a climate where members of the whole school community are valued and respected. We set a high standard of positive behaviour and attitudes, and expect all members of our community to be polite, courteous, honest and respectful.

Pupils and staff understand their individual contribution to establishing and maintaining our school ethos:

C	Curious and confident
H	Happy and healthy
I	Independent and inspired
L	Lifelong learners
D	Dedicated and determined

Our school is a Catholic community which is characterised by the Gospel spirit of freedom, justice, forgiveness, compassion and love. These values permeate the life and work of our school.



St. Helen's Pupil Profile is composed of eight pairs of virtues that illustrate what pupils and staff in our school should be living and how they should be learning:

- Grateful and Generous;
- Attentive and Discerning;
- Compassionate and Loving;
- Faith-filled and Hopeful;
- Intentional and Prophetic;
- Eloquent and Truthful;
- Learned and Wise;
- Curious and Active.



It is our hope that we can support the children of St. Helen's, in partnership with the home and the Parish, to show these qualities in their work and play and to grow in understanding of their faith and themselves through reflection, prayer, discussion, academic work and collective worship.

Approaches to Teaching and Learning During School Closure

‘Teaching quality is more important than how lessons are delivered. Pupils can learn through remote teaching. Ensuring the elements of effective teaching are present – for example clear explanations, scaffolding and feedback – is more important than how or when they are provided. There was no clear difference between teaching in real time (“synchronous teaching”) and alternatives (“asynchronous teaching”). For example, teachers might explain a new idea live or in a pre-recorded video. But what matters most is whether the explanation builds clearly on pupils’ prior learning or how pupils’ understanding is subsequently assessed’.

Rapid evidence assessment - Distance learning EEF, April 2020

Priorities for learning

1. **Health and well-being:** learning will support learners’ mental, emotional, physical and social well-being as well as recognising the importance of outdoor learning and play;
2. **Purpose:** all learning will have a clear purpose in mind, focused around what is important for learners now and in the longer-term;
3. **Literacy, numeracy and digital competence:** learners will have opportunities to develop and apply these skills across the curriculum;
4. **Broad and balanced:** learners will have learning experiences which span a broad curriculum and which includes opportunities to develop a breadth of understanding and a range of knowledge and skills;
5. **Progression and assessment:** learners will make meaningful progress throughout this period. Learning will be designed to consolidate existing knowledge and skills, and support increasing depth and sophistication of learning over time;
6. **Partnership with parents, carers and learners:** We will develop a common understanding and language with parents, carers and learners, this can help underpin learning and support learning experiences.

Principles of Blended Learning

Blended learning should:

- start with the curriculum and school vision for learning and teaching - what, why and how we teach;
- consider the implications for staff and learner well-being when making decisions;
- ensure continued and effective educational provision for ALL learners, providing a broad and balanced curriculum;
- exploit the benefits of each mode of learning, face-to-face, distance and online, taking account of the best place for direct instruction and feedback;
- make best use of face-to-face teacher time;
- be developed to suit different age groups with different approaches to suit different subjects and areas;
- take account of the unique school context and any barriers faced by learners;
- not rely on the support of an adult at home.

Our Main Approaches to Blended Learning

At St. Helen's we will use the following approaches as our main driver to ensure continuity of learning:

Synchronous Learning: This is when the learning happens in "real time". This will be used particularly for those children receiving 1:1 interventions.

Asynchronous Learning: This is when the learning resources has been 'pre made' and shared with the pupils. For example, a teacher may make a video of her teaching a skill and share this with the pupils to enable them to learn.

Examples of Different Tasks on Offer at St. Helen's

As a successful school we are constantly looking at our provision and how we can refine it to make it better for all pupils.

Live Teaching Skill Sessions: During these sessions a member of the team will teach and develop a skill with the pupils. The pupils may then use that skill to complete further activities independently.

Live Teams Sessions: During these sessions a member of the team will lead the group/class in a wellbeing activity. These sessions are designed to support pupil's wellbeing development.

Pre-recorded Teaching Skill Sessions: During these sessions the school will share a resource (i.e. video, Powerpoint, app) with the pupils. The resource will develop and teach a skill that the pupils will use to learn or complete independent tasks.

Live Q&A Skill Sessions: Following the sharing of a pre-recorded resource the team may follow this up with a live session to check understanding and deal with misconceptions before the pupils start independent tasks.

Fully Independent Activity Sessions: During these sessions a work focus will be shared with the pupils and they are expected to complete the work as independently as possible.

Support: If a pupil is finding a task difficult, they can message their teachers on the platforms. Teachers monitor this on a daily basis and will provide support.

Platforms We Use

Foundation Phase: Seesaw and Teams for live sessions

Key Stage 2: Google Classroom and Teams for live sessions

If you are having trouble accessing any platform, please contact:
sthelencps@valeofglamorgan.gov.uk

Wellbeing Wednesday

Every Wednesday there will be a focus upon Health and Wellbeing, a more relaxed day to enable families to catch-up and refresh. Staff will continue to provide feedback but it will be a 'lighter touch' to enable them to have their designated PPA time, while also look after their own wellbeing and their families during times of 'school closure'. Teams meetings and interventions will continue. Teachers will create a weekly 'Wellbeing Wednesday' menu for the children to select and enjoy activities together as a family.

Expectations of Pupils

As a school where many staff are parents, we fully understand how difficult this period is when balancing your workload and the education of your children. Wherever possible we ask that pupils engage with all work set, however, we fully understand if this is not always possible.

Family Support

The school is committed to supporting our community, even during the event of a lockdown. Staff will flag up any concerns to the Senior Leadership Team and they will follow up any concerns with a phone call or doorstep visit.

Likewise, if you need any support please contact Mrs Clawson via the school email sthelencps@valeofglamorgan.gov.uk

Support with IT Devices

The school has a small number of devices we can loan out to families. Please contact the School Office to request a device. All loans are subject to a strict loan agreement being signed and the return of the equipment in working order at the end of the lockdown.

Hub Provision

The school is committed to supporting our families in providing hub places in the event of a lockdown. The current rules in the Vale of Glamorgan are:

School will only be open to vulnerable pupils identified by ourselves or the children of critical workers.

The list of critical workers can be accessed via the following link: <https://gov.wales/identifying-children-critical-workers-guidance>

However, dependent on capacity, priority must be given to the following critical workers:

- Blue light workers, including NHS, Police and Fire Service staff;
- Health and Social care staff (including care workers);
- Front line childcare or education staff.

If you would like to request a place in our Critical Workers Hub please email sthelencps@valeofglamorgan.gov.uk by 1pm each Tuesday, specifying:

- the name/s of your child/ren;
- the days you require for the following week;
- your profession.

Please ensure all other childcare options have been exhausted, as this provision has limited spaces available for those most in need.

Pupils who attend the hub will be provided with a Chromebook to access their online blended learning. The school will provide a free breakfast club space however families must provide a packed lunch.

Safeguarding

The school will:

- Ensure that all staff are reminded of safeguarding policies and procedures and in particular any changes;
- Remind all staff of their responsibilities to record and report any safeguarding concerns to the DSP;
- Support all staff to understand their role in teaching online safety through the curriculum and activities that they deliver;
- Reinforce staff awareness of the need for appropriate professional behaviours whilst online;
- Provide support routes for staff, children and young people to obtain support for technology issues when accessing content online;
- Be mindful that not all children and young people will have unlimited technology available at all times of day;
- Ensure that children and young people with ALN are considered in the planning and their access to blended learning accommodated.

Safeguarding During Live Sessions

The school's safeguarding policy runs alongside our online learning plan. The school has produced a 'Code of Conduct'. Please see Appendix 1. The school will strictly enforce the Code of Conduct to protect all users.

At the end of live sessions, the member of staff will be the last to sign out.

Recording of Live Sessions

The school will record live sessions for the purposes of safeguarding staff against any potential allegation. These recordings are saved on a private and secure area and will not be shared with anyone else.

All recordings will be deleted after 3 years.

No other members of live sessions are permitted to record or take photographs of the session. If this occurs the school reserves the right to remove pupils from sessions.

The school has completed a Risk Assessment for live teaching. Please see Appendix 2.

APPENDIX 1: Code of Conduct for Live Sessions at St. Helen's Catholic Primary School



St. Helen's Catholic Primary School ***Ysgol Gynradd Gatholig Santes Helen***

June 2020

This is an agreement for use with Microsoft 'Teams' live-stream lessons.

All learners need to agree and adhere to all points stated below.

Learners agree to:

- Be punctual for all lessons;
- Access the relevant files for each lesson in advance and have the materials to hand;
- Make sure they have all power adaptors and laptops ready before the lesson begins and are logged into the session;
- Show respect for everyone in the online classroom;
- Dress appropriately for all classes, thinking about respect for others;
- Ensure the location they log in from is appropriate, i.e. give consideration to background, camera angle, privacy, etc.
- Seek to contribute to the class in a positive manner and not be disruptive at any time;
- Not share images / recordings of the class.

If you have any questions, please see your class teacher in the first instance.



Code of Conduct for Teams Meetings (Updated)

Pupils:

Learners agree to:

- Be punctual for all lessons;
- Access the relevant files for each lesson in advance and have the materials to hand;
- Make sure they have all power adaptors and laptops ready before the lesson begins and are logged into the session;
- Show respect for everyone in the online classroom;
- Dress appropriately for all classes, thinking about respect for others;
- Ensure the location they log in from is appropriate, i.e. give consideration to background, camera angle, privacy, etc.
- Seek to contribute to the class in a positive manner and not be disruptive at any time;
- Not share images / recordings of the class.

Families:

- support your child to log in and be on time for sessions;
- if appropriate (depending on age) support your child quietly in the background;
- if appropriate (depending on age) allow you child space to access the learning;
- do not record any sessions under any circumstances. Any breaches of this will be reported to the Local Authority and the Police;
- support your child to find a good working environment at home;
- carefully consider any photographs or pictures that may feature on the video;
- carefully consider any background noise that may feature on the video;
- support your child and school in delivering the online learning;
- if you appear on the video, ensure you are dressed in appropriate clothing.

Staff:

- attend your sessions on time. If there is any issue with connection SIMs message your class immediately;
- carefully consider your background and use a background filter if appropriate;
- carefully consider your working environment including visuals and background noise;
- Wear appropriate clothing;
- Be the last person to log off at the end of the session.



APPENDIX 2: Risk Assessment for Live Sessions at St. Helen's Catholic Primary School

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom?	Action by when?	Date action completed
Unexpected event occurs in background of live stream	Staff, Pupils & Parents	<ul style="list-style-type: none"> Pupils and staff asked to access live stream in suitable location without family access in background; Live stream lesson recorded as evidence; Microsoft Teams User Agreement June 2020. 		Teachers & LSAs	Ongoing	
Behaviour	Staff & Pupils	<ul style="list-style-type: none"> Pupils reminded of the User Agreement for live streaming, normal school behavior policy will apply; Parents informed that normal school behavior policy is used. 		Teachers & LSAs	Ongoing	
Risk of exposure purposeful or accidental	Staff & Pupils	<ul style="list-style-type: none"> User Agreement clearly states that all members of the call must be dressed appropriately; Live sessions all recorded to safeguard any blame on members of staff. 		Teachers & LSAs	Ongoing	
Accidental exposure to harmful content	Pupils	<ul style="list-style-type: none"> Staff required to use school laptops for online lessons; Harmful content blocked by antivirus and firewall. 		Teachers & LSAs	Ongoing	
Abuse	Pupils	<ul style="list-style-type: none"> Sessions recorded for evidence; User Agreement behavior measures; 		Teachers & LSAs	Ongoing	

		<ul style="list-style-type: none"> • Pupils advised to always live stream in a public space and to make parents aware they are participating. 				
Staff more vulnerable to safeguarding allegations when working 1:1	Staff & Pupils	<ul style="list-style-type: none"> • Sessions to be recorded. 		Teachers & LSAs	Ongoing	
Safeguarding concerns raised from the online lessons	Staff & Pupils	<ul style="list-style-type: none"> • Sessions recorded as evidence. • School's normal Safeguarding procedures of recording. 		Teachers & LSAs	Ongoing	
Pupils or parents making recordings of live sessions or taking photographs	Staff, Pupils & Parents	<ul style="list-style-type: none"> • User Agreement outlines this is not allowed; • Parents regularly reminded; • Any breaches followed up and reported; • Regular breaches may result in online learning provision being withdrawn. 		Teachers & LSAs	Ongoing	
Child makes an allegation against a member of staff	Staff & Pupils	<ul style="list-style-type: none"> • The School's Safeguarding Policy and Procedures will apply to all live streaming; • Lessons will be recorded for safeguarding reasons. 		Teachers & LSAs	Ongoing	