

St.Helen's Catholic Primary School
Request for holidays during term time



Parents do not have an automatic right to withdraw pupils from school for a holiday. Parents are given term dates in advance and are expected to arrange holidays during school breaks. If parents wish to take their children on holiday during term time it is a legal requirement to apply in advance to the Headteacher.

Name of Pupil:

Class:

Date of proposed holiday: From To

Number of days to be missed:

Particular reason(s) for holiday in term time:

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Is a member of your family in the Armed Forces? YES NO

Is the absence for religious observance? YES NO

Is this an extended absence visiting family overseas? YES NO
(Please note this category is recognised by Welsh Assembly Government)

Signature of parent/guardian:

Date:

**PLEASE NOTE – HOLIDAYS IN EXCESS OF 10 DAYS IN ANY ACADEMIC YEAR
 (SEPTEMBER - JULY) WILL NOT BE AUTHORISED BY THE SCHOOL/GOVERNING
 BODY**

**PARENTS ARE REMINDED THAT HOLIDAYS DURING THE NATIONAL TESTING
 PERIOD IN MAY WILL NOT BE AUTHORISED**

Authorised	
Unauthorised	
No.of days Holiday already taken	

Signature Headteacher: Date:

*Please note a child's name may be removed from the register if he or she has not
 returned to school within 10 days of the expected date of return*