

ST HELEN'S CATHOLIC PRIMARY SCHOOL
ADMISSIONS POLICY

CRITERIA FOR ADMISSION TO NURSERY

Policy for the Academic Year 2018/2019

Introduction

St Helen's Catholic Primary School is a voluntary-aided Catholic school situated in the centre of Barry. The school is on two sites. St. Helen's serves the following Parishes in Barry and the Vale of Glamorgan.

St Helen's, Barry including Sully
Our Lady and St Illtyd, Llantwit Major
St Cadoc's, Cowbridge

St Helen's Nursery is a part-time nursery offering 48 places; 24 places in the morning session and 24 places in the afternoon session. Children must attend for five half days either every morning or every afternoon according to their allocated place.

Parents/guardian should note that St Helen's Nursery has the same Catholic ethos as the Primary school.

Children will be eligible for a part time nursery place from the start of the term following their third birthday, if places are available.

Attendance at St Helen's Nursery does not automatically entitle a child to a Reception class place at St Helen's Catholic Primary School.

Parents **MUST** apply separately if they wish for their child to be considered for a place in the Reception class.

Admission Number

The admission number to the nursery school is **48**; 24 places for the morning session and 24 places for the afternoon session.

Oversubscription Criteria

If the Governing Body receives applications in excess of the 48 available places, it will apply the oversubscription criteria below in order to determine all applications.

Priority will be given to children who are Looked After by the Local Authority (LAC) in accordance with Section 22 of the Children Act 1989 in each category. Equal priority will also be given to previously Looked After children (School Admissions Code 2013).

1. Catholic children who have been baptised in the Catholic Church who will have a sibling on roll at St. Richard Gwyn Catholic High School on 1st September 2017. (Baptismal certificate required)
2. Catholic children who have been baptised in the Catholic Church. (Baptismal certificate required).
3. Christian children who have been baptised in another Christian Denomination who will have a sibling on roll at St. Richard Gwyn Catholic High School on 1st September 2017. (Baptismal certificate or letter from a minister of religion required).
4. Christian children who have been baptised in another Christian Denomination. (Baptismal certificate or letter from a minister of religion required).
5. Children from other faiths who will have a sibling on roll at St. Richard Gwyn Catholic High School on 1st September 2017 where there is no provision for their children to attend a school of their own faith in the area (letter from minister of religion required).
6. Children from other faiths whose parents wish their child to attend a Catholic school, where there is no provision for their child to attend a school of their own faith in the area (letter from a minister of religion required).
7. Children, who will have a sibling on roll at St Helen's Infant or Junior School on 1st September 2017, whose parents are seeking a Catholic environment for their child's education and for whom a Catholic education is the prime consideration. (An accompanying letter to be written to the Governing Body clearly stating this aim.)
8. Children whose parents are seeking a Catholic environment for their child's education and for whom a Catholic education is the prime consideration. (An accompanying letter to be written to the Governing Body clearly stating this aim.)

Guidance Notes

To apply for a place at St Helen's Nursery, a parent/guardian **MUST** provide the following documentation: Baptism and birth certificates along with the admission application form which is available from the school. Proof of address should also be provided.

Siblings

For admission purposes, a sibling is a child who is the brother/sister, half brother/half sister (children who share one common parent), step brother/step sister where two children are related by marriage. This definition also includes adopted or fostered children living at the same address. Any sibling connection must be stated in the application.

Multiple Births (e.g. twins or triplets)

If it is not possible to offer all children a place in the school, parents will be asked to decide which child should be offered a place or parents may wish to consider an alternative setting for all children.

Late Applications

Only applications received by the published closing date will be considered in the initial round of allocation of places. Application forms received after the published closing date will be processed in the same way, but will be considered only after all the applications received on time. This could mean that there may not be a place available at the Nursery.

Waiting List

The nursery will provide a maximum of 48 part time places. Entry to nursery at any time will depend on availability of places. The school will keep a waiting list of unsuccessful and late applications and inform the parents/ guardians of their child's position on the list. Places will be allocated in accordance with the oversubscription criteria as and when a place becomes available.

Right of Appeal

There is no right of appeal against refusal of a nursery place under the relevant legislation as nursery education is non-statutory.

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